HCOA NEW CONSTRUCTION/REMODEL APPLICATION

(HCOA Must Have 30 Days For Review Prior to County Submittal)
New Home Construction Deposit = $10,000.00
Remodel Deposit (Any Expanded Footprint) = $5.00/S.F. up to $10,000.00

PROPERTY OWNER(S): _____
Address: _____ Zip: _____
Phone: Hm: _____ Work: _____ Cell: _____

GENERAL CONTRACTOR: _____ License #: _____
Address: _____ Phone: _____

LENDER NAME: _____ Contact Person: _____
Address: _____ Phone: _____

1. Total Square Feet :
   Main: _____ Upper: _____ Lower: _____ Total: _____ Remodel: _____

2. Exterior Materials: Provide Samples and Colors of all Exterior Materials: (Siding Material, Stone/Brick, Fascia & Soffits, Garage Door, and all Paint Colors.
   Base: _____ Trim: _____ Accent: _____

3. Roofing Material: Mfg. _____ Weight: _____ Color: _____

4. Building Setbacks: Front: _____ Back: _____ Sides: _____

5. Retaining walls/retention walls: Materials: _____ Color: _____
   (Show location, height, length & elevations at finished grade)

6. Driveway: Finished Material: _____ % of Slope: _____

7. Explain where fill (excavation dirt) will be stored. Estimate total amount of dirt to be excavated. (Fill dirt shall not be placed on any lot without written permission from BOT. If fill dirt impacts existing trees and native vegetation, it must be removed and stored off site)

8. Landscaping: Briefly explain general landscaping plans. *NOTE – If a landscaping plan is deemed to be required (Section 6.07 & 6.18) an additional security deposit , to be determined by the HCOA Board of Trustees, over and above the $10,000.00 construction deposit will be necessary. If Required, Specify Landscaping completion date:* _____

9. Construction Start Date: _____
   Completion Date: _____ (Includes completion of driveway)

PROPERTY IMPROVEMENT

DEPOSIT = $5.00/S.F. OF ESTIMATED CONSTRUCTION COST

1. **Accessory Buildings:** Including but not limited to: Storage Shed, Storage Areas, Gazebo, Greenhouse, Chicken Coop, Garden Bar. Materials, including roof, must match existing home. Submit Plot Plan. Show Setbacks. Are any neighbors impacted/affected? (Refer to Bldg. Reg. Amended 5.12)
If so, explain: _____

- Total Square Feet : _____
- Exterior Materials: Specify Colors _____ Provide Samples
- Roofing Material: Mfg. _____ Weight: _____ Color: _____

2. **Basketball Courts or Ball/Sports Courts, Play Structure, Spa/Pool.** Show location on plot plan. Are any adjacent neighbors and/or properties affected or impacted by such proposed structure?

- Materials: _____ Height:_____ Size: _____ Any Proposed Lighting: _____

3. **Deck, Patio Covers, Trellis: Submit plot plan. Are any neighbors impacted/affected? If so explain**

_____

- Show paint colors, height, size, location & setback for rear and sides.

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NON-STRUCTURAL CHANGES ** NO DEPOSIT REQUIRED** THESE CHANGES DO REQUIRE BOT APPROVAL. PLEASE ALLOW TWO (2) WEEKS FOR APPROVAL.

1. **PAINT: (Repaint of Existing Structure) Refer to BR Amended Section 5.02**
If a home is proposed to be repainted, attach paint samples for the following:
Base:_____ Trim: _____ Accent: _____ Other:_____

2. **RE-ROOF: (Attach Sample) Mfg. _____Weight: _____ Color: _____**
(Refer to BR Section 5.03)

3. **DOG RUN, Dog House:** Dog run must be placed so that it is not conspicuous from the street or adjacent neighbor(s). Show location of dog run and dog house on plot plan. (Refer to: BR Sec. 6.16)

- Total Square Feet: _____Materials: _____

4. **SOLAR PANELS:** Show location

5. **RE-SIDING: (Attach Sample and Color)**

Other agreements and terms important to remember:

1. Any mud, rocks or debris tracked onto the roadway must be cleaned daily. The lot owner and/or contractor shall regularly inspect the site, and shall perform whatever clean-up and maintenance necessary to maintain the construction areas in a clean and orderly condition. If the lot owner and/or contractor fails to comply the HCOA shall clean the roads at the expense of the lot owner. (Bldg.Reg. 5.10.c)

2. All new construction must be completed within eighteen (18) months from the commencement of construction, unless the Board of Trustees (BOT) approves an extension for good cause, not to exceed six months in length. Property improvements (storage sheds, gazebo, sports courts, decks, etc) must be completed within 90 days. Failure to comply with this provision will result in the forfeiture of the deposit. (Bldg.Reg. 103.d & 103.j)

3. Provide Health Department approval of the septic system details.

4. After submitting Application and Deposit, HCOA and Architectural Control Committee (ACC) must have 30 days for review prior to submitting plans to Summit County.

5. In the event of any type of violation, owner will be issued a Warning of Violation and expected to comply with terms outlined in Building Regulations; Second Warning of Violation will be charged $350; and, Third Warning of Violation will be charged $500. All violation notices will be expected to comply within five (5) days of receipt of written notification. If a violation is repeated after compliance the first time, the first notice will be assessed $200 for each notice given thereafter .

6. NEW HOME OR REMODEL: PLEASE REVIEW and print a copy of the current version of the HCOA Building Regulations from www.hiddencovepc.com, initial each page, and attach a copy to this application. The property owner is responsible for compliance with all Building Regulations.

As owner or builder, I understand the terms in this application and agree to follow them in the entirety:

_____	_____	_____
Clearly Print Owner's Name	Signature of Owner	Date
_____	_____	_____
Clearly Print General Contractor (Submit copies of Builder's License)	Signature of General Contractor	Date